

1378 《管理英语 3》国家开放大学期末考试题库（最新）[笔试+机考]

适用：【笔试+机考】【课程号：04019】

总题量（263）：英译汉(32) 写作题(10) 交际用语(57) 词汇与语法(118) 完成填空(9) 阅读理解（单选）(21) 阅读理解（判断）(16) 作者：：（任何问题可微信留言，搜微信：Wj585858-）

英译汉(32)--：（微信搜：Wj585858-）

- 1、A credit card is an interest free short-term loan. () --> **A. 信用卡是短期的无息贷款。**
- 2、A question that often troubles food companies is how to control problems like rats and insects without harming the food. () --> **B. 经常困扰食品公司的一个问题是，如何控制老鼠和昆虫，同时又不会对食物造成破坏。**
- 3、An emergency situation may result in recovery problems ranging from relatively minor to severe. () --> **A. 紧急情况可能会导致从相对轻微到严重的各种恢复问题。**
- 4、Assessing the data is a vital part of creating an effective marketing strategy. () --> **C. 数据评估是制定有效市场营销策略的重要一环。**
- 5、Building occupants should not re-enter the building until cleared by emergency personnel. () --> **C. 楼房的居民在危险情况没有被应急人员清除完前不应该再次进入楼道。**
- 6、But at the moment the industrial standards are too low to stop these problems from occurring. () --> **B. 但目前行业标准太低，无法阻止这些问题的发生。**
- 7、Car owners may probably be against it at first, but people who use public transportation will be in favor of it. () --> **B. 车主一开始可能会反对，但使用公共交通工具的人会支持的。**
- 8、Community service is a way for a person to give back to a community in which they live. () --> **B. 社区服务是一个人回报他们所居住社区的一种方式。**
- 9、Doorways offer no greater protection than any other areA. () --> **B. 出入口的保护作用不比其他区域强大。**
- 10、How will the evaluation of these investments be carried out? () --> **B. 如何对这些投资进行评估呢？**
- 11、If you are smart enough, and have got ambition and keep pushing forward, you can rise to the top of your chosen profession. () --> **C. 如果你既聪明过人，又有上进心，并且勇往直前，那么你就可以在自己所选的职业领域中出类拔萃。**

自己所选的职业领域中出类拔萃。

12、In addition, it is recommended that all staff and faculty members maintain a personal emergency kit in their work areA. () --> **A. 此外，建议所有员工在工作区放置一套个人急救包。**13、Involvement, participation, and teamwork are seen as absolute 'must haves' if a quality workplace is to be created. () --> **B. 如果要**

创造高质量的工作环境，员工介入、员工参与以及团队合作被视为绝对的“必要条件”。

14、It was the late 1970s that American manufacturing factories realized that quality control was a significant issue. () --> **C. 1970年代晚期美国的制造业工厂才意识到质量控制是一个重大问题。**15、It's up to you to strive for your place, to keep yourself engaged and productive during a working life that may last around 50 years. () --> **B. 在大约 50 年的职业生涯中，能否积极上进，勤奋工作，取得成效是取决于你自己的。**16、Let's go to Citibank instead of the other guy down the street because they are good corporate citizens. () --> **B. 去花旗银行吧，而不是街上的其他银行，因为他们是优秀的公民企业。**17、Not only does the offending company suffer losses, but the whole milk market suffers a sharp drop in sales. () --> **C. 不仅违规公司遭受损失，而且整个奶制品市场的销售额也大幅下降。**18、People of all age groups, with a maximum number of youth are involved in the process of community service. () --> **A. 所有年龄段的人都投身到了社区服务的事业中，其中年轻人最多。**19、Practising more is the key to leaning a language. () --> **A. 学习语言的关键是要多练习。**20、Quality control is a series of activities that ensure and improve the quality of products and service. () --> **C. 质量控制是一系列确保和提高产品质量及服务的行为。**21、Some are still nervous about losing their jobs despite the low wages. () --> **A. 尽管工资不高，但还是有很多人担心失去这份工作。**22、The area of grass should be kept short to deny pests a place to live. () --> **A. 长草的区域应该小一些，不给害虫生存的空间。**23、The cost of the new project will go over budget. () --> **A. 新项目的支出将超过预算。**24、The first underground floor is set aside mainly for pedestrians and commercial facilities, while the second underground floor is planned for parking. () --> **A. 地下一层主要用于人行通道和商业设施，而地下二层计划用作停车场。**25、The goal of statistical quality control was to gather data that would allow for the constant improvement of manufacturing processes. () --> **A. 统计质量控制的目标在于收集数据以便不断地改进制造工艺。**26、The teacher pointed out the grammar mistakes in the writing. () --> **C. 老师指出了作文里的语法错误。**27、They are so unusual both in their talents and their accomplishments as to be considered rare exceptions. () --> **A. 正因为他们既才智过人，又成就非凡，所以他们这样的例子少之又少。**28、Though they have a lot of applicants, they can't find the people they want. () --> **B. 虽然有很多应聘者，但是他们却找不到合适的人。**29、We should discourage people from using their cars in the city centers. () --> **C. 我们应该劝阻人们不要在市中心开车。**

30、We will have to place ourselves where we can make the greatest contribution. () -->

31、Without community service people would not know the meaning of charity and giving back. () --> **C. 没有社区服务，人们就不会知道做慈善和回馈的意义。**32、You must apply for approval to do roadwork and other road-related activities. () --> **B. 必须在申请获批后，才能进行道路施工及与道路有关的活动。**

写作题(10)--：（微信搜：Wj585858-）

- 1、**Write a letter on a suggestion regarding...**
- 2、**Write a reply to a complaint letter acco...**
- 3、**根据以下内容写一篇英文招聘广告。...**
- 4、**请根据以下内容写一篇英语招聘广告（80-100 词...）**
- 5、**请根据以下信息写一封信回复客户的投诉。...**
- 6、**下面是李明周一至周五的时间安排表，假设你是...以李明的身份，根据下表内容，写一篇英文作文介...**
- 7、**以秘书王丽的名义，给 George Williams 写一份...**
- 8、**以秘书张强的名义，给 Sam Ford 写一份电话留言...**
- 9、**以秘书张强的名义，给 Sam Smith 写一份电话留...**

1、**Write a letter on a suggestion regarding opening a new theme park in the city to the board of directors, based on the following reasons:**

Write a letter on a suggestion regarding opening a new theme park in the city to the board of directors, based on the following reasons:

- (1) Doing market research since August (online questionnaires and more than 200 respondents);
- (2) The city has a good location with a large population;
- (3) Our competitors plan to expand their business;
- (4) Needing to find out enough funds available.

【范文】

Dear Board of Directors.

I would like to make a suggestion regarding opening a new theme park in our city next year.

Since August, 2018, I have been conducting marketing research based on online questionnaires with more than 200 respondents participating. There is a large demand for a new theme park as our city has a good location with a large population.

Besides, I have heard that our competitors plan to expand their business here. If we don't grasp this opportunity, they will.

The most important thing for us to do now is to find out whether we have enough funds available. Therefore, we need a budget report from the Financial Department .

I am looking forward to your further consideration.

Yours Faithfully,
James Wang2、**Write a reply to a complaint letter according to the information given below. 投诉者：George Smith 回复者：Peter Bruce, Manager 投诉原因：2018 年 5 月 10 日在网上购买的 Note 10 手机 (Note10 mobile phone) 有质量问题，不能拍照 (take pictures)，不能收发信息 (receive or send messages) 调查结果：确实有质量问题 解决方案：退**

参考范文

Dear George Smith, Thank you for your letter of May 10, 2018 concerning about the problem that occurred with the mobile phone. We wish to express our deepest regret over the unfortunate incident. I appreciate your sincerity and agree that Note10 mobile phone is imperfect in terms of taking pictures or sending messages. Please accept my sincere apologies. After checking with our assembly staff in the workshop, it is clear that a small part of the mobile phone was not installed correctly. I can assure you that this oversight will never happen again. We have shipped the replacement of the new Note 10 mobile phone and we believe this will be up to the standards you have come to expect from our company.

Yours Sincerely, Peter Bruce

3、根据以下内容写一篇英文招聘广告。

GM 公司因公司发展需要 欲招聘两名经理助理。招聘条件:

1. 年龄不超过 25 岁, 未婚, 身体健康;
2. 有较强组织能力 & 合作精神;
3. 本科及以上学历;
4. 有两年以上工作经验;
5. 英语运用能力高。

有意者请于 8 月 24 日前将个人简历发到邮箱 GMcompany@hotmail.com.

Recruitment advertisement

GM company is in need of two manager assistants because of the company's development now. The conditions of recruitment are as follows:

1. The age is not more than 25 years old, unmarried, healthy;
2. Strong organizational and cooperative spirit;
3. Bachelor's degree or above;
4. More than two years of work experience;
5. Good command of English.

Please apply before August 24th will resume to the mailbox GMcompany@hotmail.com.

4、请根据以下内容写一篇英语招聘广告(80-100 词)。

KM 公司因发展需要, 欲招聘人事经理 1 名。

公司介绍: 在线销售企业

职业描述: 负责公司的员工招聘 (recruitment)、员工发展等工作
任职条件:

- (1) 40 岁以下, 身体健康
- (2) 大学学历, 英语口语好
- (3) 五年以上大型企业人力资源工作经验
- (4) 注重团队合作

有意者, 请于 3 月 1 日前将个人简历 (CV) 发到邮箱 KM123456@gmail.com。

【范文】Wanted (诚聘)

KM, whose main business is online sales, wants to hire an HR manager for its development needs.

Job Description: Responsible for the company's recruitment, staff

development and other work

Qualifications:

- (1) Under 40 years old and in good health
- (2) University degree, good oral English
- (3) More than 5 years of human resources working experience in large enterprises
- (4) Focus on teamwork

If you are interested, please send your CV to KM123456@gmail.com before March 1st.

5、请根据以下信息写一封信回复客户的投诉。

请根据以下信息写一封信回复客户的投诉。

投诉者: Michael Smith

投诉时间: 2021 年 3 月 12 日

回复者: Tory Bruce, Manager

投诉原因: 2021 年 3 月 10 日在网上购买的 M10 手机有质量问题, 既不能拍照, 也不能下载应用程序。

调查结果: 确实存在质量问题。

解决方案: 退货(refund)或换部同款的新手机(exchange)。

【参考范文】

Dear Smith

Thank you for your letter reminding us of the problems you encountered with the online store. After investigation, the M10 phone you purchased does have quality problems. I'm sorry you have suffered such a frustrating thing. Our store agrees to return or exchange a new phone of the same model to you. I apologize for the inconvenience this issue has caused you.

Thanks and best regards.

Tory Bruce, Manager

【译文】亲爱的史密斯

感谢您来信提醒我们您在网上商城遇到的问题。经过调查, 您购买的 M10 手机确实有质量问题。很抱歉, 您遭受了如此令人沮丧事情。我们商城同意给您退货或换部同款的新手机。对于这个问题给您带来的不便, 我深表歉意。

谢谢和最好的问候。

Tory Bruce, Manager

6、下面是李明周一至周五的时间安排表, 假设你是李明, 请写一段话介绍自己的日程安排。

Li Ming's Timetable from Monday to Friday
(No. 3 Middle School)

Time	Activity
6:30	get up
7:00	have breakfast
7:30	go to school

8:30 12:05	have four classes
12:05	have lunch at school
14:00 15:40	have two classes
15:40 16:40	play basketball / football
16:40	go home
18:00	have supper
18:30 22:00	do homework, watch TV, do some reading
22:00	go to bed

Hello, I'm Li Ming. I'm a student at NO.3 middle school. Let me give you a brief introduction of my schedule.

I get up at 6:30 every morning, begin to eat breakfast at about 7:00, and start off to school half an hour later. School begins at 8:30. There are four classes in the morning, and we can go to lunch until 12:05. There are about two hours of rest after lunch. The two afternoon courses begin at 14:00 and finish at 15:40. After class I will go to the playground to play football or basketball for an hour, and it's time to go home after the ball. Dinner time is 18:00, half an hour meal time. After dinner, I usually do my homework first, after I finish my homework, I'll watch TV or have some reading. It's time to go to bed at 22:00 in the evening. It's a full day.

7、以李明的身份, 根据下表内容, 写一篇英文作文介绍自己的日程表。

根据要求写作文。

写作要求: 以李明的身份, 根据下表内容, 写一篇英文作文介绍自己的日程表。

Write a short passage according to the information of the following timetable.

Li Ming's Timetable from Monday to Friday
(No.3 Middle School)

Time	Activity
6 : 30	get up
7 : 00	have breakfast
7 : 30	go to school
8 : 30 ~ 12 : 05	have 4 classes
12 : 05	have lunch at school
14 : 00 ~ 15 : 40	have 2 classes
15 : 40 ~ 16 : 40	play basketball / football
16 : 40	go home
18 : 00	have supper
18 : 30 ~ 22 : 00	do homework, watch TV, do some reading
22 : 00	go to bed

参考范文:

This is my timetable.I study at No.3 Middle School from Monday to Friday.I get up

at 6: 30 a.m.I have breakfast at 7: 00 and then I go to school.I don't like to be late.Our classes begin at 8: 30 a.m.We have four classes in the morning.I often have lunch at school with my classmates.

In the afternoon,we have two classes.Classes are over at 3: 40,and I get home at 4: 00.But sometimes I don't leave school so early because I play basketball in the playground.Then I go home at 8: 00.I have supper at about 6: 00.After supper I do my homework.I often watch TV,but sometimes I like to do some reading and the story books are very interesting.I usually go to bed at about 10: 00 p.m.

【译文】这是我的时间表。我从星期一到星期五在第三中学读书。早上 6: 30 我在 7: 00 吃早餐, 然后我上学。我不喜欢迟到。我们的课在早上 8: 30 开始。我们早上四节课。我经常在学校吃午饭, 我的同学。

下午我们两节课。班于 3: 40 结束, 我于 4: 00 回家。但是有时我没这么早就离开学校, 因为我在操场上打篮球。然后我 8 点回家。: 00。我大约在 6: 00 吃晚饭。晚饭后我做作业。我经常看电视, 但有时我喜欢读书和读故事书。我通常在大约下午 10: 00 上床睡觉。

8、以秘书王丽的名义, 给 George Williams 写一份电话留言 (80-100 词)。

来电时间: 7 月 5 日上午 10: 00

出访时间: 7 月 10 日, 星期一

航班号: CZ1732

起飞/到达时间: 10: 40/11: 50

主要内容: Mr.Johnson 将于下周到 George Williams 的办公室洽谈新产品的开发项目, 请问对方时间是否合适, 如果时间不合适, 请 George Williams 回电话。

【范文】

TELEPHONE MESSAGE

FROM: Mr.Johnson ofHoneywell

TO: George Williams

DATE: Monday, July 10

Departure/arrival time: 10:40/11:50

MESSAGE: Mr.Johnson will visit George Williams' office next week to discuss the development project of new products. Please ask if the time is suitable for him. If not, please ask George Williams to call back.

WangLi

9、以秘书张强的名义, 给 Sam Ford 写一份电话留言。

以秘书张强的名义, 给 Sam Ford 写一份电话留言。

来电时间: 1 月 6 日下午 3:00

出访时间: 1 月 11 日, 星期二

航班号: C27390

起飞 / 到达时间: 9:45/11:25

访问意图: Mr. James 将于下周到 Sam Ford 的办公室洽谈一项新的技术开发项目并询问对方时间是否合适, 如果时间不合适, 请 Sam Ford 回电话。

参考范文:

To: Sam Smith

Time: 3: 00 p. m., January 6

Mr. James of AAA Company is scheduled to call on you at your office on Tuesday, January 11th. His flight C27390 took off from Shanghai at 9:45 am and arrived in Shenzhen at 11:25 am. He looks forward to discussing a new technology development project with you. Ring back to check whether the time is suitable.

From: Zhang Qiang

10、以秘书张强的名义, 给 Sam Smith 写一份电话留言。

来电时间:4 月 6 日下午 3:00

出访时间:4 月 11 日, 星期二

航班号:CZ3590

起飞/到达时间:7:55/10:25

访问意图:Mr James 将于下周到 Sam Smith 的办公室洽谈一项新的技术开发项目, 询问对方时间是否合适, 如果时间不合适, 请 Sam Smith 回电话。

A Telephone Message

To: Sam Smith

Time: 3:00 p. m. , April 6

Message: Mr. James of AAA Company is scheduled to visit your office on April 11 ,Tuesday. His Flight CZ3590 takes off from Shanghai at 7: 55 a. m. and arrives in Shenzhen at 10: 25. He is expecting to discuss with you about the technical cooperation on a new project. Ring back to check whether the time is suitable.

From: Zhang Qiang

交际用语(57)--: (微信搜: Wj585858-)

1、—Anything else?— ()-->(Moreover, we provide education relating to depression and anxiety.)

2、—Are you going on holiday for a long time?— ()

C.No.Only a couple of days.

3、—Could I help you with your heavy box? You are so tired.

— I can manage it.

A. No. Thanks.

4、—Do you mind if I smoke here?— ()

C. Yes , better not.

5、—Does she speak French or German?—She doesn't, () -->(either)

6、—Good morning, Volunteering Matters, how can I help you?— ()

-->(Good morning, I'd like to find out how I could become a volunteer.)

7、—Good morning, Volunteering Matters, how can I help you?—Good morning, I'd like to find out () .

B. how I could become a volunteer

8、—How did you find your visit to Qingdao,Joanna?— () .

A.Oh,wonderful indeed.

9、—How did you miss your train? - () .

A. Well, I was caught in the traffic jam.

10、—How is everything going?— () , we've been quite busy this month and there's been quite a lot of progress since the last inspection.-->(As you can see)

11、—Hurry up! If the fire spreads to the stairs,it could block our way out!—This is no time for talking.

C.You're right!

12、—I suggest you offer affected customers a discount on their next store purchase, explain the situation and apologize to them.—Right, of course. () -->(I'll get on it right away.)

13、—I suppose there'll be a lot of arguments.— ()

B. I should imagine so.

14、—I wish you success in your career. - () .

C. The same to you.

15、—I wonder if I could use your computer tonight? - _____

A. Sure, go ahead

16、—I' m leaving for Shanghai tomorrow.— ()

B. Have a pleasant trip!

17、—I' ve started my own software company.

B. No kidding! Congratulations!

18、—I' m dog tired.I can't walk any further,Tommy.—

() ,Jenny.You can do it.

B.Come on

19、—I' m leaving for Shanghai tomorrow.

B. Have a pleasant trip!

20、—I' m more than happy to go out this weekend.— () We've got so much work to do at that time.

C. Forget it.

21、—I'd like to take a look first at those structural support beams that were going to be put in place on the second floor.— () , here's your jacket and helmet, and you'd better put on these boots as well — it's our site policy.-->(Certainly)

22、—I'm dog tired. I can't walk any further, Tommy.— () , Jenny.

You can do it.-->(Come on)

23、—I' m leaving for Shanghai tomorrow.— ()

B. Have a pleasant trip!

24、—I'm more than happy to go out this weekend. — () We've got so much work to do at that time.-->(Forget it.)

25、—I've started my own software company.— () -->(No kidding! Congratulations!)

26、—If you invite a Muslim to dinner, what are you advised not to order for him?— () -->(pork.)

27、—In what form will you take the investment?— () -->(We'll contribute a site and the required premises.)

28、—Is it more advisable to upgrade our present facilities than taking the risk of opening a new park?— () -->(I don't think so.)

29、—Is it possible for you to expand business there?— ()

C. Yes, I think so.

30、—It's getting dark. I'm afraid I must be off now.—OK. () -->(See you.)

31、—Jack won't like the film, you know.— () I don't care what Jack thinks!-->(So what?)

32、—Perhaps we should climb out of the window and jump down? It's only two floors.— () We' d better wait for the rescue.

B. No , we can' t do that.

33、—Perhaps we should climb out of the window and jump down? It's only two floors.— () We'd better wait for the rescue.-->(No, we can't do that.)

34、—Sorry, I made a mistake again. ___ Practice more and you'll succeed

A. Never mind.

35、—What do you think about Japanese food?— () -->(Overall, the diet there is a healthy one-- low fat.)

36、—What vegetables are in season now?—Radish and carrot, ().

B. I see

37、—What's the weather like in this area?

B. It's rainy.

38、—What's the latest situation with all these customer complaints we've been receiving?— () the quality of the material has not always been up to standard.-->(I'm afraid)

39、—When do we have to pay the bill?— () December 30.-->(By)

40、—Who should be responsible for the accident?—The boss, not the workers. They just carried out the order () .-->(as told)

41、—Would you like some more beer? - (), thanks. I can't drink more.

B. No more

42、—Would you like some more beer?— () , please.

A. Just a little

43、—You look upset. () —I broke a traffic rule and was stopped by a policeman this morning.

C. Anything wrong?

44、— () about it now?—Every time a customer has complained we've followed our store policy and offered them an exchange or a full refund.-->(What's being done)

45、— () father took part in the charity activity in the neighbourhood yesterday?— Peter's.-->(Whose)

46、— () -Fire, fire service please! There's a huge fire here.

A. 911, how may I direct your call?

47、— () This is no time for talking.-->(You're right!)

48、— () —Fire, fire service please! There's a huge fire here.-->(911, how may I direct your call?)

49、— () —Generally speaking, we are concerned with all aspects of promoting good health.-->(What health care programs are there in the community?)

50、— () —It's probably somebody that dialed the wrong number.

C. Aren't you going to answer the phone?

51、— () —No, sorry, I didn't know the rule about punching in.-->(Didn't you punch in this morning, Wendy?)

52、— () —Once or twice a week.-->(How often will you arrange for me to visit someone at home?)

53、— () —She gave two weeks.-->(How much time did she give?)

54、— () —To sum up, it is a continual process, from a new-born baby to the end of one's life.-->(What does Community Health Service mean exactly?)

55、— () —We have sent out leaflets to all residents, explaining what to do in an emergency.-->(What have you talked to the public?)

56、— () —We have three major divisions: Operations, Sales and Marketing, Finance and Administration.-->(How many departments do we have?)

57、— () —With pleasure. Emergency planning covers several different aspects.-->(Could you explain how your work on emergency planning is going on?)

词汇与语法(118)--: (微信搜: Wj585858-)

1、 A budget is an estimation of the () and () over a specified future period of time.-->(revenue; expenses)

2、 A bus driver is responsible () the safety of his passengers.

B. for

3、 A bus driver () the safety of his passengers.

B. is responsible for

4、 A campus emergency () occur at any time of the day or night, weekend, or holiday, with little or no warning.-->(may)

5、 A Chinese company is going to () over the well-known Japanese company TOSHIBA Corporation.-->(take)

6、 A Chinese company is going to () over the well-known Japanese company TOSHIBA Corporation.

B. turn

7、 A Chinese company is going to () over the well-known Japanese company TOSHIBA Corporation.

B. take

8、 A number of boys () absent some time during the term.-->(have been)

9、 A number of boys () absent some time during the term.

A. have been

10、 A vegetarian diet consists of the following EXCEPT () .

A. meat

11、 A vegetarian diet consists of the following EXCEPT () .

B. vegetable

12、 All things () , the planned flight will have to be cancelled.-->(considered)

13、 Allan is looking forward to () you in summer holiday.

B. meeting

14、 Apple almost lost its dominance in the smartphone market () it became clear that it was difficult to make a call using the much expected iPhone -->(when)

15、 Bring me a glass of beer, () ?-->(will you)

16、 Business people exercise their leadership in the community service area () the commercial world.

A. as well as

17、 Can you tell me how () to the railway station, please?

C. to get

18、 Chemical spill guidelines should be established by the lab supervisor and should take into () the following.-->(consideration)

19、 Communities are part of everyday life and have positive () on its members.-->(effects)

20、 Community service is a great way to help people in their time of need. It is great to see the happiness that results () it.-->(from)

21、 Community service is important to me because it provides me with eye-opening experiences while () many people.-->(benefitting)

22、 Community Services Program aims for all members of the community to () to basic financial and material resources, information, advice and referral.-->(have access)

23、 Government agencies are responsible for declaring the evacuation of a given area and will, in many instances, already have evacuation plans () .-->(in place)

24、 He gave up his study in college in () .

B. despair

25、 He used to () very hard when he was young.

B. work

26、 He will write to me as soon as he () home.

A. returns

27、 I am () your early coming.

A. looking forward to

28、 I bought a new car last month, but I () my old car yet.

B. have not sold

29、 I can't finish the work in time () you help me translate the texts.

A. unless

30、 I didn't finish my homework. Neither () .

A. did he

31、 I don't like ice-cream. She doesn't like it, () .

A. either

32、 I don't think anyone can accuse him () not being honest.

A. of

33、 I got () money with me, so I wasn't able to buy even a bottle of water !

B. little

34、 I heard that you really had a wonderful time at John's birthday party, () ?

B. didn't you

35、 I took it for () that you wouldn't come here again.

C. granted

36、 I wish you success in your career.- () .

C. The same to you.

37、 I () a book when the telephone () .-->(was reading...rang)

38、 I () to know how often the bus runs during rush hour.-->(happen)

39、 I () a book when the telephone ()

A. was reading...rang

40、 I'm going to have a () with Mark about this issue tomorrow.

C. word

41、 I'm used to () up early now.

B. getting

42、 I'm going to have a () with Mark about this issue tomorrow.-->(word)

43、 I'm used to () up early now.-->(getting)

44、 If the building project () by the end of this month is delayed, the construction company will be fined.-->(to be completed)

45、If you need further information, please () our office.

A. contact

46、In Beijing, the best season in a year is probably () autumn.

A. late

47、Involvement in community activities () an integral and inescapable part of senior managers' jobs.-->(has seen as)

48、It takes small steps to create big change and this is () service-learning hopes to achieve.-->(what)

49、It's () to point to or talk about strangers in public.

A. not polite

50、It's () to point to or talk about strangers in public.

A. impolite

51、I () a book when the telephone.

A. was reading...rang

52、I () to know how often the bus runs during rush hours.

B. happen

53、I'm going to have a () with Mark about this issue tomorrow.

A. speech

54、I'm used to () up early now.

B. getting

55、I'm used to () up early now.

A. get

56、John, as well as Mike () just been back from an important meeting.

B. has

57、Knowing () increases employee loyalty to the company and their leader.-->(that their CEO was volunteering time for community service)

58、Leave the reference books behind, () you won't be able to think independently.

A. or

59、Let's go () the reports on the latest work.

C. over

60、Let's discuss these problems at the meeting, () ?

B. shall we

61、Let's go () the reports on the latest work.

A. over

62、Many disasters allow no time for people to gather even the most basic necessities, which is () planning ahead is essential.

A. why

63、Many factors both at home and abroad () the bankruptcy of the multinational corporation.-->(contributed to)

64、My friend invited me () the art club, and I accepted it with pleasure.-->(to join)

65、My friend invited me () the art club, and I accepted it with pleasure.

B. to join

66、Not only () many cars built in the 1970s ugly and poorly designed, they also became very unreliable after 40-50 thousand miles.

C. were

67、One of the main benefits of community service is that it () a person's character.

B. builds

68、Our new school building is () construction.

A. under

69、Patrols should be conducted by teams () individuals.-->(rather than)

70、People now can easily () information from the Internet.

C. access

71、Preparedness actions are aimed () planning, organizing, training, equipping, exercising, evaluating, and implementing corrective actions to ensure effective coordination during incident response.-->(at)

72、Proper controls that should () developed as part of routine safety procedures were not in place.

B. have been

73、Purchasing the new production line will be a () deal for the company.-->(profitable)

74、Raising pigs () my job at that time.-->(was)

75、Rent, electricity and insurance are all examples of the company's () .-->(overhead)

76、She doesn't () French or German.

A. speak

77、Some of the risks may be relevant to your community. Find out which ones by () www.GetPrepared.uk.-->(visiting)

78、Supervisors should make a list of pest control measures to be () by employees.

C. taken

79、The driver () the passengers off at the supermarket and then went to the next stop.

A. dropped

80、The key successful implementation is clearly communicating the strategy to the whole company.

A. to

81、The key () successful implementation is clearly communicating the strategy to the whole company.-->(to)

82、The light is too () for me to read. I can not stand any more.-->(dim)

83、The machine () this morning for no reason.

B. broke down

84、The manager urged his staff not to () the splendid opportunity.

B. miss

85、The online What's on for Women provides information () upcoming and ongoing events.

A. about

86、The products of this company are always () to standard, they have very strict quality control process.

C. up

87、The programme gives students the () to learn more about global warming.

C. opportunity

88、The () was only sentenced to pay a fine of \$10,000.-->(criminal)

89、Then the situation () worse by human error because of the lack of proper training.-->(was made)

90、These preparedness frameworks either exist in various stages of development () have been implemented.-->(or)

91、They are trying to () the waste discharged by the factory for profit.-->(exploit)

92、They have a lot of applicants, they can't find the people they want.

A. Though

93、They recommended that the amusement park () .

C. be extended

94、The () was only sentenced to pay a fine of \$ 10,000.

C. criminal

95、This is the book () I have learned a lot.

C. from which

96、This is the man () last night.

B. whom I saw

97、Under no circumstance () to tell lies to parents.

B. are children allowed

98、Unluckily some Quality Management System failures () headlines.

C. do not make

99、We have spent all of our spare time () our spare money on the project.

C. as well as

100、We () the last bus and didn't have any money for taxi, so we had to walk home.-->(missed)

101、When you aren't physically handing someone money or a check for a () , you will feel you are spending free money.

C. purchase

102、When you complete Part 1, you will be able to learn () .

B. what to do for specific hazards

103、When () as planned, a credit card can be a powerful financial tool.

C. used

104、Would you mind () me some bread on your way home?

C. buying

105、You can go out, () you promise to be back before 12 o'clock.

C. as long as

106、You can go out, () you promise to be back before 12 o'clock.

C. as long as

107、You should be more patient () your children.

C. with

108、—Does she speak French or German?—She doesn't, () .

B. neither

109、—Grace doesn't speak French. Does Mary speak French? She doesn't, () .

A. either

110、—I wish you success in your career.— ()

C. The same to you.

111、—**When do we have to pay the bill?**— () **December 30.**

B. On

112、—**Who should be responsible for the accident?**—**The boss , not the workers. They just carried out the order** () .

B. as told

113、— () **father took part in the charity activity in the neighborhood yesterday?**—**Peter's.**

A. Whose

114、 () important it is for kids to imagine freely!-->(How)

115、 () is known to all, too much fat causes heart problems.-->(As)

116、 () these potential problems, two-way radios are preferable as they are extremely reliable for short distances and can broadcast to several people at once.-->(Given)

117、 () **important it is for kids to imagine freely!**

B. How

118、 () **is known to all , too much fat causes heart problems.**

B. As

完成填空(9)-: (微信搜:

Wj585858-)

1、 **COMMUNITY SERVICE**

2、 **Fruit is good for people. Many people ea...**

3、 **Have you heard about Grandparents Week?**

4、 **It's very interesting to study names of ...**

5、 **Joachim's vision is based on an idea cal...**

6、 **Many people who work in London prefer to...**

7、 **Over the decade 2001–2010,**

8、 **Total Quality Management (TQM)**

9、 **When it comes to selecting candidates th...**

1、 **COMMUNITY SERVICE**

1. I (**volunteer in**) our community because a great impact can be made on others' lives through simple actions.

2. (**community service**) programs or activities are seen as opportunities for experiential learning.

3. Sometimes the government asks its people to serve their communities to meet the (**citizenship requirement**) .

4. Community service can be defined as a service that is performed for (**the benefit of**) the public.

5. Community service is a commitment. A person must want to do it with good intentions and not because they (**are asked to**) do so.

2、 **Fruit is good for people. Many people eat some (fruit) every day.**

Mr. Black and Mrs. Black like fruit very much and every Monday Mrs. Black goes to buy some fruit in the shop near her house. The man in the shop knows her well and helps a lot. She can buy all (**kinds**) of fruit there, like apples, pears, oranges and bananas. In different time of the year the (**price**) of each kind of fruit is not the (**same**) , sometimes high, something low. Mrs. Black likes to buy cheap fruit. But Mr. Black likes bananas only. She buys bananas for him every week. She only buys cheap (**fruit**) for herself.

3、 **Have you heard about Grandparents Week?**

This important community event began (**as**) a one day celebration in 2012 to commemorate National Grandparents Day. In 2014, the ACT Government expanded the program to a whole week to fully (**capture**) the true worth of grandparents in all their various forms.

Grandparents Week is an annual event to honor and recognize the valuable contribution grandparents make, and the valuable role they play, in their families and the wider ACT community.

This year's festival includes an exciting range of events, programs and activities for young and old (**plus**) those in between! Sing some old time tunes or shake a move on the dance floor. Join a fun game of bowls or table tennis. Play your hand at cards. Attend a Senior Club Open Day. Partake in delicious morning teas. (**Whatever**) your vintage there's something for everyone during Grandparents Week!

Does your community group have a great event or activity (**in mind**) for seniors? Would you like to include it as part of the Grandparents Week 2016 program?

4、 **It's very interesting to study names of different countries.**

Chinese names are different from foreign names. Once an English lady came to (**visit**) me. When I was introduced to her she said, Glad to meet you, Miss Ping. Then she gave me her name card with three words on it: Betty J. Black. So I said, Thank you, Miss Betty. We looked at each other and laughed heartily. Later I found that the English people (**put**) their family names last and the given names first, while their middles are not used very much. I explained to her that the Chinese family name (**came**) first, the given name last, so she (**would**) never call me Miss Ping. She asked if we Chinese had a middle name. I told her we didn't. But people may often find three words on a Chinese name card. In this case the family name still comes first, the other words after it (**is**) a two-word given name. It is quite usual in China. My sister is Li Xiaofang. She has two words in her given name instead of just one like mine.

5、 **Joachim's vision is based on an idea called pleaching (编织),**

where tree branches are grown so that they naturally weave together. Since the growth patterns of trees are (**affected**) by wind and sunlight, it may be possible to control the way a tree develops.

These Fabricated Tree House habitats would use trees grown into shapes as housing. One of the (**advantages**) of these designs is that trees would not have to be cut down for lumber.

A 100 percent treehouse would take years to create, Joachim said. (**Depending on**) the climate, a house could take anywhere from 5 to 30 years to grow. Fortunately, there's a way to speed up the process. Joachim suggests including ecological materials such as sod (草皮), grasses and living branches in the housing designs. This material would be able to move as the house grows, Joachim said.

A home would become an actual ecosystem, a community of plants, animals, and bacteria working together. The trees would also give off water vapor that would assist in (**cooling**) the homes. Solar panels and wind would help provide energy. The tree homes might even have soil pockets, where plants could grow from the structure

itself.

Work has already begun on Joachim's first design—a house made from 50 percent recycled and 50 percent living things. Joachim is confident about the (**importance**) of his work, as he uses natural products without destroying nature.

The environment and its study are very important. We need to respect nature, don't take it for granted, he said.

6、 **Many people who work in London prefer to live outside it,** and to go to their offices, factories or schools every day by train or by bus, even though this means they have to get up earlier in the morning and (**arrive**) home later in the evening.

One benefit of living outside London is that houses are cheaper. Even a small flat in London (**without**) a garden costs quite a lot to rent. With the same money, one can get a little house in the (**country**) with a garden of his own.

Then, in the country one can be free (**from**) the noise and hurry of the town. Although one has to get up earlier and spend more time in trains or buses, one can sleep better at night, and, during weekends and on summer evenings, one can enjoy the fresh clean air of the country. If one likes gardening, one can spend one's spare time digging, planting, watering and doing a lot of other jobs which are needed in the garden. Then, when the flowers and vegetables come up, one has the reward of a person who has shared the secrets of (**nature**) .

7、 **Over the decade 2001–2010,**

an average of more than 700 natural and technological emergencies occurred globally every year, (**affecting**) approximately 270 million people and causing over 130 000 deaths annually. Twenty-five per cent of these emergencies, and 44 per cent of these deaths, occurred in less developed countries with limited capacities to prepare for and respond effectively (**to**) emergencies. These statistics do not include the high levels of mortality and morbidity associated with conflict-related emergencies. (**According to**) the World Bank, over 1.5 billion people live in countries affected by violent conflict. These populations suffer from the consequences of societal disruption and increases in mortality and morbidity due to infectious diseases, acute malnutrition, trauma and complications from chronic diseases.

Over the same time period, risks to public health (**have increased**) due to globalization, and international travel and trade. Such risks might be transmitted by people (e.g. SARS, influenza, polio, Ebola), goods, food, animals (e.g. zoonotic disease), vectors (e.g. dengue, plague, yellow fever), or the environment (e.g. radio-nuclear releases, chemical spills or other contamination).

In all types of emergencies, the poorest and most vulnerable people suffer disproportionately. These (**negative**) impacts are complicated by the enormity of the resulting economic costs, averaging over US\$100 billion per year. The appropriate and timely management of these risks requires effective national and international capacities, intersectoral collaboration, the promotion of equity, the protection of human rights, and the advancement of gender equality.

8、Total Quality Management (TQM)

Total Quality Management (TQM) is a (comprehensive) and structured approach to organizational management that seeks to improve the quality of products and services (through) ongoing refinements in response to continuous feedback. TQM requirements may be defined separately for a particular organization (or) may be in adherence to established standards, such as the International Organization for Standardization's ISO 9000 series. TQM can be applied to any type of organization; it originated in the manufacturing sector and has since been adapted for use in almost every type of organization imaginable, (including) schools, highway maintenance, hotel management, and churches. As a current focus of e-business, TQM is based on quality management (from) the customer's point of view.

9、When it comes to selecting candidates through interview, more often than not the decision is made with the first five minutes of a meeting. Yet employers like to (convince) themselves that they are being exceptionally thorough in their selection processes. In today's marketplace, the (quality) of staff is fundamental to the company's success and, as a result, recruiters use all means at their disposal to secure the best in the field.

One method in particular that has risen in popularity is testing, either psychometric testing (心理测试), which attempts to define psychological characteristics, or aptitude testing. The idea is that those testing provide an organization with an extra way of establishing a candidate's suitability for a role.

The employment of psychometric or ability testing as one (component) of the recruitment process may have some merits, but in reality there is simply no real (measure). The answer to this problem is experience in interview techniques and a strong definition of the elements of each position to be filled. The instinctive decision that many employers make, based on a CV and the first five minutes of a meeting, are perhaps no less valid than any other tool employed in the (business) of recruitment.

阅读理解(单选)(21)--: (微信

搜: Wj585858-)

1、Air pollution

2、BEIJING'S ROADS FOR THE FUTURE

3、Dear Vicky, I live in Aberdeen, in the north of Scotland.

4、DOOR-KNOCKING

5、EBOLA SURGE — 2014

6、HUMAN RESOURCES MANAGEMENT

7、I'm Michael Bush, Managing Director of Hoogle Engineering.

8、I'm Michael Bush, Managing Director of Hoogle Engineering.

9、I'm Michael Bush, Managing Director of Hoogle Engineering.

10、On Christmas Eve—the night before Christmas.

11、

ORGANIZATION STRUCTURE IN HOOGLE ENGINEERING

12、ROAD CLOSURE PROCEDURES IN SYDNEY

13、The 2014 Ebola outbreak is the largest in history.

14、THE HISTORY OF QUALITY CONTROL

15、The road system in Beijing's central business district.

16、There are three kinds of goals: short-term, medium-term, and long-term.

17、THREE STEPS TO A GOOD MARKETING BUDGET

18、To minimize traffic jams in the city center.

19、Uncle Li and Uncle Wang are good friends.

20、WHEN YOU GO OUT

21、Without good budget management, you are likely to fail.

1、Air pollution

People and air pollution are often in the same places.

26. The key point of the passage is that _____. --> A. the cause of air pollution is people

27. What is the purpose of this passage? --> B. to tell the causes of air pollution

28. Why is air pollution more grave in the city than in the country? _____. --> A. Because there are larger populations in cities.

29. The fumes from coal and oil may cause metal _____. --> A. to corrode

30. In larger cities, the fumes from coal and oil may contribute to _____. --> C. lung diseases

2、BEIJING'S ROADS FOR THE FUTURE

1. The road system in Beijing's downtown area is being made public transportation easy and improve efficiency. () --> B. designed again

2. An underground system including new subway lines beneath the CBD has been operating. () --> C. 4

3. The underground connection system consists of () level(s). --> B. two

4. CBD stands for () --> A. Central Business District

5. Beijing has set up () for people to check traffic conditions. --> C. a traffic inquiry system

3、Dear Vicky, I live in Aberdeen, in the north of Scotland.

21. The letter-writer wants to () at Christmas. --> B. visit his parents who live quite far away

22. The letter-writer will travel () miles to go to and come back from Com wall. --> C. 1000

23. The letter-writer doesn't get on well with his boss because () . --> B. his boss heard the letter-writer and others say very bad things about him

24. Vicky advises the letter-writer to () _____. --> C. apologize to his boss for what he has done

25. Vicky thinks the letter-writer's boss will () after he hears the explanation. --> A. be very happy to give the letter-writer a longer holiday

4、DOOR-KNOCKING

1. Why does the author say that door-knocking has become a lost art? () --> B. People focus on privacy increasingly, so door-knocking seems like an intrusion into other people's lives

2. Which step should be firstly taken when you try door-knocking? ()

--> C. Leave a door hanger

3. What does the underlined phrase on the spot mean? () --> A. without delay

4. Which time is not appropriate for door knocking? () --> B. Monday morning.

5. Who will receive pleasant reception when they try door-knocking? () --> C. A neighbor who does good preparation and has significant project to introduce.

5、EBOLA SURGE — 2014

The 2014 Ebola outbreak is the largest in history and the first Ebola outbreak in West Africa.

1. How could we describe the 2014 Ebola outbreak? () --> C. Not the first but the largest one.

2. The 2014 Ebola outbreak response was. () --> B. an international activity

3. What does the word massive mean in Para. 3? () --> A. Huge.

4. How many disease specialists from CDC have gone to West Africa for the Ebola response? () --> C. More than 100.

5. What action does CDC take to respond to the large Ebola outbreak? () --> A. Work closely with governmental, national and international partners.

6、HUMAN RESOURCES MANAGEMENT

1. () is / are important in the success of a business. () --> B. The process of managing people and their relationships

2. The most important component of HRM is _____. () --> A. staffing

3. According to the passage, it is important for the employees to know the career path, pay, training and other opportunities through _____. () --> B. policies

4. We can use () to evaluate career improvement and to determine pay increases. () --> C. performance management

5. () is NOT mentioned in the text about the success of HRM. () --> C. Training

7、I'm Michael Bush, Managing Director of Hoogle Engineering.

I am pleased to welcome you here to our website and I'd like to tell you a little about the company and its organization.

26. Who is telling the information about Hoogle Engineering? --> A. Managing Director.

27. How many people are employed by Hoogle Engineering? --> C. 60.

28. Why is it necessary to make contact with customers worldwide? --> A. Because the market is global.

29. Which of the following statements is NOT true? --> C. The speaker thinks the two structures have the same functions

30. What kind of organizational structure was Hoogle Engineering? --> B. At all structure.

8、I'm Michael Bush, Managing Director of Hoogle Engineering.

21. Who is telling the information about Hoogle Engineering? --> C. Managing Director.

22. How many people are employed by Hoogle Engineering? --> A. 60.

23. Why is it necessary to make contact with customers worldwide?
-->B. Because the market is global.
24. Which of the following statements is NOT true? -->C. The speaker thinks the two structures have the same functions.
25. What kind of organizational structure was Hoogle Engineering?
-->B. A tall structure.
- 9、I'm Michael Bush, Managing Director of Hoogle Engineering.
21. Hoogle Engineering was set up in (). -->B. the twentieth century
22. There are many different () of management in a tall structure. -->B. levels
23. People in a flat structure usually work in (). --> C. teams
24. All of the following statements are true according to the passage EXCEPT that __. -->B. the author thinks the two structures have the same functions
25. The best title for the passage is (). -->A. Organization Structure in Hoogle Engineering
- 10、On Christmas Eve-the night before Christmas Day-children all over Britain put a stocking at the end of their beds before they go to sleep. Their parents usually tell them that Father Christmas will come during the night.
- Father Christmas is very kind and hearted. He gets to the top of each house and climbs down the chimney into the fireplace. He fills each of the stockings with Christmas presents.
- Of course, Father Christmas isn't real. In Jim and Kate's house, "Father Christmas" is really Mr Green. Mr Green doesn't climb down the chimney. He waits until the children are asleep. Then he quietly goes into their bedrooms and fills their stockings with small presents. When they were very young, Mr Green sometimes wore a red coat. But he doesn't do that now. The children are no longer young, and they know who "Father Christmas" really is. But they still put their stockings at the end of their beds.
26. Christmas Eve is () --> C. the night before Christmas Day
27. Father Christmas often puts presents () -->C. into children's stockings
28. When the children were very young, () --> B. they didn't know who Father Christmas was
29. When the children are older, they () --> A. know that Father Christmas is really their father
30. Father Christmas comes into the house through the () -->C. chimney
- 11、**ORGANIZATION STRUCTURE IN HOOGLE ENGINEERING**
1. Hoogle Engineering was set up in () -->B. the twentieth century
2. There are many different () of management in a tall structure. -->B. levels
3. People in a flat structure usually work in () -->C. teams
4. All of the following statements are true according to the passage EXCEPT that () -->B. the author thinks the two structures have the same functions

5. The best title for the passage is () -->A. Organization Structure in Hoogle Engineering
- 12、**ROAD CLOSURE PROCEDURES IN SYDNEY**
- To minimize traffic jams in the city center and on major roads out of Sydney,
1. As a rule, Sydney's highway department will agree to road closures in the city centre scheduled for () -->C. Sundays
2. If you want a road closed to traffic, you must complete your applications and send them to the relevant committee at least () before the scheduled date. () -->B. 30 days
3. Partial of full road closures are decided by () . -->A. the requirements from applicants
4. Which is NOT the condition for partial road closures according to the passage? () -->B. On workdays.
5. Which is the best title of this passage? () -->A. Road Closure Procedures in Sydney
- 13、**The 2014 Ebola outbreak is the largest in history and the first**
26. How could we describe the 2014 Ebola outbreak? -->C. Not the first but the largest one.
27. The 2014 Ebola outbreak response was ___? -->B. an international activity.
28. What does the underlined word "massive" mean in Paragraph 3? -->C. urgent
29. How many disease specialists from CDC have gone to West Africa for the Ebola response? -->C. More than 100.
30. What action does CDC take to respond to the large Ebola outbreak? -->B. Call for more partners to join this effort.
- 14、**THE HISTORY OF QUALITY CONTROL**
- Quality control is a series of activities that ensure and improve the quality of products and service.
1. According to W. Edward Deming, what is the best time to control product quality? -->C. During the production process.
2. When there are quality failures, where does W. Edward Deming think the blame lies? -->C. In the tools.
3. Which of the following will not help to create a quality workplace? -->A. Working alone.
4. During which period were some Japanese firms winning American consumer markets over American firms? () -->C. 1970s.
5. According to the passage, which of the following statements about quality control is NOT correct? () -->B. Quality control can be done within one department.
- 15、**The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency.**
- The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency.
21. CBD stands for () -->A. Central Business District

22. The underlined word "commuters" in the second paragraph means () -->C. people who go to work
23. () including four new subway lines beneath the CBD has been operating. -->C. An underground system
24. If you drive a car to the underground, it can be parked () -->B. on the second underground floor
25. Beijing has set up a traffic inquiry system for people to check () -->C. traffic conditions
- 16、**There are three kinds of goals: short-term, medium-range and long-term goals.**
- Short-term goals are those that usually deal with current activities, which we can apply on a daily basis. Such goals can be achieved in a week or
21. Short-term goals are the ones that () -->C. keep you engaged on a daily basis
22. The medium-range goals are built upon () -->C. the completion of the short-term goals
23. Once we set ourselves long-term goals, () -->B. we may change our goals as we have new ideas and opportunities
24. What does the word "static" mean in the last paragraph? -->C. not moving
25. Which of the following statements is TRUE according to the passage? -->B. Short-term goals all help in achieving your long-term goals.
- 17、**THREE STEPS TO A GOOD MARKETING BUDGET**
1. What should the budget plan be based on? () -->B. The company's reliable income.
2. What does disposable income mean in Passage 3? () -->C. Net income.
3. You have to be clear of () when organizing financial information. -->A. the income and expenses
4. The three main factors that decide how you spend marketing funds are () -->B. the budget amount, your past experiences and where you can reach the right audience
5. Keeping the budget in mind when making marketing decisions will avoid () -->C. using more than you earn
- 18、**To minimize traffic jams in the city centre and on major roads out of Sydney, the City's highway department will not agree to road closures scheduled for weekdays or Saturdays.**
- As a rule, Sydney's highway department will agree to road closures in the city centre scheduled for _____. -->C. Sundays
- If you want a road closed to traffic, you must complete your applications and send them to the relevant committee at least _____ before the scheduled date. -->B. 30 days
- Partial of full road closures are decided by _____. --> A. the requirements from applicants
- Which of the following is NOT the condition for partial road closures according to the passage? -->B. On workdays.
- Which of the following would be the best title of this passage? -->A.

Road Closure Procedures in Sydney

- 19、 **Uncle Li and Uncle Wang are good friends. They live next to each other and their farms**
 26. Uncle Li and Uncle Wang live in the low and broken houses because () .-->B. they're both poor
 27. The two farmers carried the apples to the city to () .--> B. make a profit
 28. The two farmers had to sell their apples at a low price because () .-->C. a lot of apples had been already carried to the city
 29. Uncle Li and Uncle Wang were unhappy because () .-->A. they had sustained losses in business
 30. Which of the following is true?-->C. Neither of the farmers is clever.

20、 **WHEN YOU GO OUT**

When to go and what to do first

21. Why does the author say that door-knocking has become a lost art?-->B. People focus on privacy increasingly, so door-knocking seems like an intrusion into other people's lives.
 22. Which step should be first taken when you try door-knocking? -->C. Leave a door hanger.
 23. Which time is not appropriate for door knocking? -->B. Monday morning.
 24. Who will receive pleasant reception when they try door-knocking? -->C. A neighbor who does good preparation and has significant project to introduce.

25. What does the underlined phrase "on the spot" mean? -->A. without delay.

- 21、 **Without good budget management, you are likely to overspend on marketing accidentally.**
 Here are three steps that help to make a good marketing budget.

21. The budget plan should be based on the company's reliable () .-->B. income
 22. The underlined "disposable income" in Paragraph 3 means () .-->C. net income
 23. You have to be clear of () when organizing financial information.-->A. the income and expenses
 24. The three main factors that decide how you spend marketing funds are () .-->B. the budget amount, your past experiences and where you can reach the right audience
 25. Keeping the budget in mind when making marketing decisions will avoid () .-->C. using more than you earn

阅读理解（判断）(16)--: (微信
 搜: Wj585858-)

- 1、 A question that often troubles food comp...
 2、 A question that often troubles food comp...
 3、 BEIJING'S ROADS FOR THE FUTURE
 4、 COMMUNITY SERVICE
 5、 HOW TO PREPARE AN EMERGENCY RESPONSE PLA...

- 6、 I think the most terrible thing in life ...
 7、 MANAGING ONESELF
 8、 NOTABLE QUALITY MANAGEMENT FAILURES
 9、 ROAD CLOSURE PROCEDURES IN SYDNEY
 10、 Save Money by Understanding Why You Spen...
 11、 SAVE MONEY BY UNDERSTANDING WHY YOU SPEN...
 12、 The "war for talent" reads like headlines...
 13、 THE INTERNATIONAL FOOD SAFETY AUTHORITIE...
 14、 WAR FOR TALENT GOES ON IN JOB MARKET
 15、 We live in an age full of opportunities : ...
 16、 What do we talk when we talk about money...

- 1、 A question that often troubles food companies is how to control
 26. According to pest control experts, poisons should never be used as they may enter food.-->T

27. Food preparation surfaces and tools should be kept clean.-->T
 28. Outer walls are used to stop pests from entering a building from the outside.-->T

29. People can easily access the information about food safety policies from the government departments and bureaus.-->F

30. The main idea of the passage is how to prevent plants and grass from growing.-->F

- 2、 A question that often troubles food companies is
 how to control problems like rats and insects without harming the food.

26. According to pest control experts, poisons should never be used as they may enter food.-->F

27. Food preparation surfaces and tools should be kept clean.-->T
 28. Outer walls are used to stop pests from entering a building from the outside. -->T

29. People can easily access the information about food safety policies from the government departments and bureaus. -->F

30. The main idea of the passage is how to prevent plants and grass from growing. -->F

3、 **BEIJING'S ROADS FOR THE FUTURE**

The road system in Beijing's central business district (CBD) is being re-designed to make public transportation easy and improve efficiency.

1. The road system in Beijing's central business district (CBD) is being designed again. (T)

2. Commuters can only take public buses from residence areas to subway stations. (F)

3. The re-designed road will be 15.5 kilometers long. (F)

4. The underground traffic system has four new subway lines beneath the CBD. (T)

5. Both levels of the underground connection system are planned for parking. (F)

4、 **COMMUNITY SERVICE**

Community service is a service or activity which is performed by someone or a group of people for the benefit of the public or public organizations.

1. The organizer is the beneficiary of community service. (F)
 2. Some people who take part in community services are not volunteers. (T)
 3. Most of the youth who volunteer in community service are motivated by personal purposes. (F)
 4. In some high schools, students must complete certain hours of community service to receive a diploma. (T)

5. Every university considers community service is the most important experience for students among other practices, like internship. (F)

5、 **HOW TO PREPARE AN EMERGENCY RESPONSE PLAN FOR YOUR WORKPLACE**

Emergencies and disasters can occur any time without warning. The more you are prepared for them, the better you will be able to act,

1. The emergency response plan is needed for reducing panic and confusion when an emergency occurs. (T)

2. Supply of basic necessities is not included in an ERP. (F)

3. According to the passage, the blocked emergency exits can help avoid further hazards. (F)

4. The evacuation plan of your workplace should be in line with that of local emergency management office. (T)

5. To ensure that employees know what to do in an emergency and to test the effectiveness of emergency exit routes, the emergency drills should be held once half a year. (F)

- 6、 I think the most terrible thing in life for my little brother is getting up in the morning. He is almost sick when my mother calls, "Herbert! It's seven o'clock! Get up!"

26. The most terrible thing in life for my little brother is going to school. (F)

27. When mother calls, Herbert doesn't answer and remains in bed. (F)

28. My mother often has to pull Herbert out of bed as he refuses to get up. (T)

29. Sometimes we have to send for a military band to wake Herbert up. (F)

30. The writer thinks someday Herbert will learn to get up on time. (F)

- 7、 **MANAGING ONESELF**
 We live in an age full of opportunities: If you are smart enough, and have got ambition and keep pushing forward,

1. Companies today are responsible for employee's career. (F)

2. It is the CEO who decides your place. (F)

3. You need to understand your company well so that you can do things well. (F)

4. Understanding yourself means knowing well about your strengths, weaknesses, your values, how you learn, how you do with others and so on. (T)

5. Ordinary people cannot manage themselves well. (F)

8、 **NOTABLE QUALITY MANAGEMENT FAILURES**

A Quality Management System (QMS) should clearly understand customer requirements, and to provide good design,
 1. A company should provide well designed products. (T)
 2. A company should place company's interest at the first place. (F)
 3. A company should reduce the amount of waste. (T)
 4. A company should satisfy all employees' requirements. (F)
 5. A company should produce qualified products. (T)
9、ROAD CLOSURE PROCEDURES IN SYDNEY
 To minimize traffic jams in the city center and on major roads out of Sydney, the City's highway department will not agree to road closures scheduled for weekdays or Saturdays.
 1. Closures scheduled for Sundays on minor roads outside the city center may be considered. (F)
 2. You need to get approval if you plan to block the road or footpath. (T)
 3. Roads can only be closed partially. (F)
 4. If you choose an existing route for a parade, the amount of planning will be reduced. (T)
 5. Road closure applications can be sent to the Department's Traffic Calming Committee one week before the scheduled date. (F)
10、Save Money by Understanding Why You Spend It
 (T) 26. For most people, easy access to credit is the biggest reason for overspending.
 (F) 27. Using credit card is an effective way to get your spending under control.
 (T) 28. You have to pay for the credit card loans by the end of each month.
 (F) 29. Using a credit card to pay is spending free money.
 (T) 30. Always pay attention to your budget while spending.
11、SAVE MONEY BY UNDERSTANDING WHY YOU SPEND IT
 To save money, you simply need to spend less than you earn. It is easy to say, but why is it so difficult to do?
 1. You have to pay for the credit card loans by the end of each month. (T)
 2. Using a credit card to pay is spending free money. (F)
 3. It's easy to get a credit card but hard to make ends meet. (T)
 4. If you suffer from a deficit this month, you simply have to pay it off by the original amount in the future. (F)
 5. Spending to feel good means keeping your spending within the budget. (T)
12、The "war for talent" reads like headlines from many years ago, but it has never gone away, says Eleanor Nickerson, director of UK operations for Top Employers. Many...
 Many companies are not short of talents any more.-->F
 Providing employees with good career chances is the key to attracting and keeping the talent.-->T
 Smart employees don't care about what companies can offer them

after 5 or 10 years' career development.-->F
 Most of the new jobs are paid more than i8 an hour.-->F
 Payments have been decreasing consistently since 2010.-->T
13、THE INTERNATIONAL FOOD SAFETY AUTHORITIES NETWORK (INFOSAN)
 With the rapid globalization of food production and trade, international issues related to food safety are likely to increase.
 1. It is probable that there will be more and more safety related issues worldwide. (T)
 2. Food safety authorities in each country believe that food safety problems should be solved within their country. (F)
 3. The major duty of the INFOSAN Emergency Contact Point in each FAO member state is to manage communication between national food safety authorities. (T)
 4. Public health organizations can get findings of investigations and strategies for food safety improvement from INFOSAN. (T)
 5. INFOSAN monitors possible international events concerning food safety independently. (F)
14、WAR FOR TALENT GOES ON IN JOB MARKET
 The war for talent reads like headlines from many years ago, but it has never gone away, says Eleanor Nickerson,
 1. According to research by Top Employers, many corporations have enough talents for their development. (F)
 2. The data shows the key to attracting talents is to offer high salary. (F)
 3. The biggest challenge for employers to is keeping staff in the long run. (T)
 4. Not all employees believe that they can get a better offer. (T)
 5. The wages have been rising consistently since 2010. (F)
15、We live in an age full of opportunities: If you are smart enough, and have got ambition and keep pushing forward, you can rise to the top of your chosen profession, no matter where you started out.
 1、Companies today are responsible for employee's career.-->F
 2、It is the CEO who decides your place.-->F

 3、You need to understand your company well so that you can do things well.-->F

 4、Understanding yourself means knowing well about your strengths, weaknesses, your values, how you learn, how you do with others and so on.-->T

 5、Ordinary people cannot manage themselves well.-->F

16、What do we talk when we talk about money?
 What do we talk when we talk about money?
 26. People don't think about what they can buy with money when they talk about money.-->F
 27. Many people believe that only money can make our dreams come into being.-->T
 28. In daily life, people often talk about money openly.-->F
 29. People can increase their freedom, power and security by handling

money consciously.-->T
 30. Talking openly about money is the first step to control it.-->T
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